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| Policy holder | Click or tap here to enter text. |
| Policy number | Click or tap here to enter text. |
| VAT registered | Click or tap here to enter text. |



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| **Driver Details** | | | | |
| Name | Click or tap here to enter text. | | | |
| Address | Click or tap here to enter text. | | | |
| Telephone number | Click to type. | Date of birth | Click to type. | |
| Driving licence number | Click to type. | Date driving test passed | Click to type. | |
|  | | | | |
| Details of any previous convictions | Click or tap here to enter text. | | | |
| Details of any prosecution of pending policy enquiry | Click or tap here to enter text. | | | |
| Has the driver ever been advised not to drive by the DVLA or a doctor? | | |  |  |
| Details of any accident, loss, fire or theft in the last 5 years regardless of blame, relating to any vehicle owned or driven by the driver | Click or tap here to enter text. | | | |

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| **Incident Details** | | | | |
| Date | Click to type. | Time | Click to type. | |
| How it occurred | Click or tap here to enter text. | | | |
| Location | Click or tap here to enter text. | | | |
| Who was at fault? | Click or tap here to enter text. | | | |
| **Vehicle Details** | | | | |
| Make | Click to type. | Model | Click to type. | |
| Registration | Click to type. | Is vehicle usable? |  |  |
| Description of damage | Click or tap here to enter text. | | | |
| Estimated cost of repair | Click or tap here to enter text. | | | |
| How can inspection of your vehicle be arranged? | Click or tap here to enter text. | | | |

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| **Third Party Details** | | | |
| Name | Click or tap here to enter text. | | |
| Address | Click or tap here to enter text. | | |
| Telephone | Click or tap here to enter text. | | |
| Email | Click or tap here to enter text. | | |
| Vehicle registration | Click or tap here to enter text. | | |
| Make | Click to type. | Model | Click to type. |
| Insurer | Click or tap here to enter text. | | |
| Policy number | Click or tap here to enter text. | | |
| Number of passengers in third party vehicle | | | Click to type. |
| Description of damage | Click or tap here to enter text. | | |

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| **Other Details** | | | | |
| Details and contact information of any injured parties | | Click or tap here to enter text. | | |
| Nature of injuries | | Click or tap here to enter text. | | |
| Name and contact details of any witnesses | | Click or tap here to enter text. | | |
| If Police involvement, supply reference number | | | Click or tap here to enter text. | |
|  | | | | |
| **Please attach a sketch showing positions of vehicles and direction of travel and all road signs and markings.**  **If possible, please also attach photographs of the accident scene.** | | | | |
|  | | | | |
| Completed by | Click to type. | | Date | Click to type. |

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